

THANE MUNICIPAL CORPORATION,THANE

**FORM OF APPLICATION FOR OBTAINING OCCUPATION CERTIFICATE
UNDER AMNESTY SCHEME FOR AUTHORISED BUILDINGS .**

Affix Here Rs. 10/-
Court fee stamp

To,
Assistant Director Town Planning,
Thane Municipal Corporation,
Thane.

Sir,

I / We, undersigned, wish to apply for obtaining part / whole occupation certificate under amnesty scheme for my / our authorised structure / building, by charging penalty, as decided by Thane Municipal Corporation vide Hon General Body Resolution No 409 dt.24/1/2014

The details of structure / tenement is as follows :-

- * (i) Name of the applicant :-
- * (ii) Name of the building / society :-
 - a) Address :-
 - b) Tel. No. :-
 - c) Email ID :-
- * (iii) Tenement Details :-
 - a) Tenement No. :-
 - b) Carpet area of the tenement :- Sq. Mtrs.
 - c) Type of the user :- Residential /Commercial /Industrial
- * (iv) Details of Municipal Approval
(any one of the following has to be submitted)
 - a) Sanction details :-
 - V.P.No. & Year :-
 - b) C. C. Approval :-
 - c) Plinth Approval :-
- (v) Name of Architect :-
- (vi) Name of Promoter / Developer :-
- * (vii) Date of Property Tax assessment :-
(Proof to be attached)
- * (viii) Proof for date of occupation :-
(Any one of the following)
 - a) Ration card :-
 - b) Electricity bill :-
 - c) Telephone bill :-
 - d) Election ID Card :-
 - e) Date of water connection :-

- ***(ix)** Structural Stability Certificate /
Structural Audit report of entire
building issued within a year :-
- (x) A) Whether height of building
is above 25m
(more than G +7 floors) :- Yes / No
- B) If yes , Chief Fire Officer, NOC
for Occupation approval is :- Yes / No
to be submitted
- (xi) In case of housing society :- Attached
share certificate issued / Yes/No
& in other cases copy of
registered documents
- ***(xii)** Whether approved under SRD :- Yes / No

I / We are ready to pay the necessary charges as per the rules for
Occupation Certificate approval.

I understand that this is a declaration to a public servant and in any event
the above information is found to be incorrect / false, then same shall attract
provision of Indian Penal Code including prosecution by the authorities.

List of the certified / notarised documents annexed

- 1.
- 2.
- 3.
- 4.
- 5.

Yours faithfully,

Signature of Applicant
(Name of Applicant)

Date :

(NOTE :

- 1) IN CASE OF MULTIPLE APPLICANTS ATTACH SEPARATE SHEETS FOR DETAILS OF SR.NO(i), (ii) , (iii),(vii),(viii) & (xi) ALONG WITH NECESSARY DOCUMENTS**
- 2) *MARKED FIELDS ARE MANDATORY)**

FOR OFFICE USE ONLY

- 1) Area certified as per documents submitted :-
-Details of Document attached :-
- 2) Date of Occupation as per documents submitted :-
- Details of Document attached :-
- No of years of occupation :- ___years___ months___days
- 3) Tax Assessment Certified :-
- Details of Document attached :-
- 4) Stability Certificate / Structural Audit Report :-
- Name of the structural engineer :-

CHARGES

The Penalty charges applicable for the AMNESTY SCHEME :

Period	Rates for Residential users per occupant per day	Rates for Commercial users per occupant per day	Rates for Industrial users per occupant per day
For Building occupied on or before 31.12.1988	Rs. 10/-	Rs. 20/-	Rs. 15/-
For Building occupied between 1.1.1989 to 31.12.1998	Rs. 15/-	Rs. 30/-	Rs. 22.50/-
For Building occupied between 1.1.1999 to 31.12.2008	Rs. 20/-	Rs. 40/-	Rs. 30/-

- a) For Residential Tenements of Carpet area up to 40 sqmt :- The rates shall be calculated as above but maximum of Rs. 25000/-
- b) For Residential Tenements of Carpet area between 40 to 60 sqmt :- The rates shall be calculated as above but maximum of Rs. 50000/-
- c) For the applicants under SRD Scheme , the rates applicable shall be 10 % of above rates under Amnesty Scheme.

RECEIPT

Received with thanks from Shri /Smt / M/s _____
following charges :

Penal Charges under Amnesty Scheme = Rs. _____

These charges are subject to verification of documents & other aspects. In case of final rejection of application on any ground, same shall be refunded after deduction of administrative charges.

For Thane Municipal Corporation,
Thane.

